

DIRECTOR OF CHRISTIAN OUTREACH



The role of the Director of Christian Outreach is to work with the Senior Pastor, staff, and ministry lay leader(s) to provide leadership to ministries and programs that assist every church member in proclaiming and demonstrating Jesus' love beyond our church walls, both in our community and around the world. This position will oversee local and global outreach efforts, help meet the needs of people coming to the church for assistance, and help with pastoral care/visitation efforts.

CHARACTER

Ministry staff members must live out high standards in areas of personal relationships, commitment to Christ, and responsible Christian living in the church and community and must view their positions as a calling from God.

ACCOUNTABILITY

- Reports directly to the Senior Pastor.
- Attends weekly Staff meetings.

PRINCIPAL FUNCTIONS

- Helps ensure the members of TFUMC, regardless of age, are focused on serving others in Christian ministry.
- Promotes and supports participation in local ministries such as Vashti, Food Bank, Med Bank, Backpack Buddies, etc.
- Helps people find places to serve.
- Leads mission trip experiences.
- Oversees benevolence efforts for people who come to the church seeking assistance.
- Consult with the Senior Pastor, staff and ministry lay leader(s) in selecting, recruiting, training, supervising and encouraging volunteers for missions ministry leadership. The goal should be to develop leaders.
- Proposes the annual budget to the Finance Committee for this area of ministry by detailing expected monetary requirements for the upcoming year.
- Coordinates our efforts to meet the pastoral care/visitation needs of our congregants.
- Other duties as assigned by the Sr. Pastor.

REQUIREMENTS

- Minimum of bachelor's degree.
- Embraces United Methodist doctrine and theology.
- Previous ministry experience preferred.
- Demonstrates proficient computer skills.

Job Description – November 2018

- Demonstrates ability to relate positively with others.

I have read and received a copy of my job description. I understand and accept these responsibilities.

Employee

Date